

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, December 7, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Diana Brown (N.E.W. Curative)	<u>x</u>	Sandy Popp (Options for Independent Living)	<u>x</u>
Vinny Caldara (MV Transportation)	<u>Exc</u>	Cole Runge (BC Planning Commission/Green Bay MPO)	<u>x</u>
Corrie Campbell (BC Board of Supervisors)	<u>x</u>	Mary Schlautman (BC ADRC)	<u>x</u>
Brandon Cooper (Oneida Nation)	<u> </u>	Julie Tetzlaff (Cerebral Palsy Inc.)	<u>x</u>
Mallory Cornelius (ASPIRO)	<u> </u>	Lisa Van Donsel (BC ADRC Board)	<u>Exc</u>
Pat Finder-Stone (Citizen Member)	<u>x</u>	Derek Weyer (Wisconsin DOT NE Region)	<u>x</u>
Patty Kiewiz (Green Bay Metro)*	<u>x</u>	Tina Whetung (Red Cross Transportation Program)	<u>x</u>
Greg Maloney (Lakeland Care District)	<u>x</u>	Genny Willemon (BC Human Services)	<u> </u>
Tammy Marcelle (Citizen Member)	<u>x</u>	John Withbroe (Green Bay Transit Commission)	<u> </u>
Barbara Natelle (Syble Hopp School)	<u> </u>	Vacant (BC Executive Department)	<u> </u>

Others Present: Devon Christianson, Lisa J. Conard, *Essie Fels for Patty Kiewiz, and Christel Giesen.

Special Guests: Mobility Managers Pam Bush from Door-Tran and Holly Keenan from Lutheran Social Services - Making the Ride Happen.

ORDER OF BUSINESS

C. Runge opened the meeting at 10:00 a.m.

1. Approval of the September 15, 2015, Transportation Coordinating Committee (TCC) meeting minutes.

A motion was made by T. Whetung, seconded by M. Schlautman, to approve the September 15, 2015, Transportation Coordinating Committee (TCC) meeting minutes. Motion carried.

2. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application for FY 2016.

C. Giesen stated that the ADRC has been administering Brown County's 85.21 program since 1993. It is estimated that Brown County currently contains 52,059 people who qualify for programs subsidized by 85.21 funds. A total of \$533,460 is available to Brown County through the 85.21 program in 2016, and Brown County will provide a local match of \$107,492.

C. Giesen stated that the ADRC held the required public hearing on November 16th. The consensus of those who testified was that the proposed plan was a good one. Several spoke about the need for help connecting with the various transportation services provided in Brown County. People also spoke about the need for additional transportation services on weeknights, on weekends, and for unanticipated trips (where advance scheduling cannot occur).

C. Giesen provided an overview of the draft Brown County Section 85.21 Specialized Transportation Assistance Application for FY 2016.

2016 COUNTY PROJECT BUDGET SUMMARY							
Project Name	Brown County Human Services Department Van Driver	Curative Connections Transportation Services	Oneida Tribe Elder Services	Rural Driver Escort	Salvation Army	Access & Expansion Project	Totals
Total Projected Expenses	\$36,639	\$731,247	\$6,000	\$18,483	\$25,744	\$53,022	\$871,135
2016 s.85.21 Funds	\$30,533	\$434,090	\$5,000	\$11,402	\$8,250	\$44,185	\$533,460
s.85.21 Funds from Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Funds	\$6,106	\$86,818	\$1,000	\$3,081	\$1,650	\$8,837	\$107,492
Passenger Revenue	\$0	\$200,339	\$0	\$4,000	\$3,000	\$0	\$207,339
Older American Act	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Funds	\$0	\$10,000	\$0	\$0	\$12,844	\$0	\$22,844

C. Giesen stated that the ADRC Board of Directors is scheduled to consider the plan on December 10th.

A motion was made by S. Popp, seconded by C. Campbell, to approve Brown County's Section 85.21 Specialized Transportation Assistance Program Grant Application for FY 2016 as presented by staff. Motion carried.

C. Runge stated that he will provide ADRC staff with a letter reflecting the TCC's approval before the end of the day (this letter is attached at the end of the minutes).

- Discussion regarding establishing a Specialized Transportation Mobility Manager in Brown County.

C. Runge noted that the Wisconsin Job Center, located on Cherry Street in Green Bay, houses a part-time mobility manager. The scope of this position is limited to employment-related transportation solutions for everyone in Brown County, and the position does not help seniors and people with disabilities find rides for medical trips or other non-employment purposes.

C. Runge introduced and welcomed Pam Bush from Door-Tran and Holly Keenan from Lutheran Social Services - Making the Ride Happen. He stated that they were asked to attend today's TCC meeting to discuss their experiences with establishing and operating Specialized Transportation Mobility Manager services for seniors and people with disabilities in Northeast Wisconsin counties.

P. Bush and H. Keenan provided overviews of their respective programs' histories, current services, and funding sources.

The Door-Tran program offers transportation services primarily in Door County. However, medical-related trips to other counties are often made.

Making the Ride Happen offers services in Outagamie, Calumet, and Winnebago Counties. Some medical-related trips to other counties are made as well.

Both mobility management programs had the following characteristics in common:

- The services provided were originally identified in community needs assessments (LIFE Study, surveys, and other studies).
- The programs provide services to targeted populations (seniors, persons with disabilities, and low-income individuals).
- The service levels were minimal when the programs began, but they grew with experience and as additional needs were identified.
- Many partnerships exist with private entities, nonprofit organizations, the public sector, and individuals.
- New partnerships are continuously being created.
- The programs are dynamic – always evolving.
- There is little or no government oversight.
- There is a high level of satisfaction from clients.
- Total staffing levels of 2.0-2.5 persons are currently needed for taking calls and managing the programs.
- Both programs rely on volunteers (for driving and other purposes).
- Both programs rely on financial assistance from many sources (public and private).
- Federal Section 5310 Program funding is used for both programs.
- State 85.21 funding from some or all served counties is used.

Discussion occurred regarding two possible mobility management options for Brown County:

1. Partner with existing Mobility Managers and create a multi-county regional program.
2. Create a Mobility Manager that serves primarily Brown County interests and participates in statewide mobility manager groups and training.

C. Runge noted that to identify unmet needs for specialized transportation services in the county's rural area, the BCPC will develop a Rural Specialized Transportation Needs Study for the ADRC and Curative Connections in 2016.

In addition, C. Runge noted that the county's *Coordinated Public Transit – Human Services Transportation Plan* will be updated in 2016.

T. Marcelle commended P. Bush and H. Keenan for their passion and dedication to fulfilling the transportation needs of their clients. The committee agreed.

The committee thanked P. Bush and H. Keenan for attending the meeting and discussing their experiences with developing and running Specialized Transportation Mobility Management programs.

4. Round robin discussion about paratransit service.

T. Marcelle noted the challenges with scheduling trips with MTM¹ due to the limited number of local qualified providers and MV² as a result of program parameters that are defined by the ADA.

D. Brown noted that Curative Connections implemented an agency fare (a higher per-trip fare charged for trips to and from agencies that receive federal funding to transport clients) on July 1, 2015. This is expected to increase fare revenues by approximately \$100,000 per year, and this additional revenue can be used to expand the existing transportation program.

Many TCC members commended ADRC and Curative Connections staffs for the seamless transition of the Red Cross transportation program to Curative Connections.³

D. Brown suggested that the round robin paratransit discussion item be modified on future TCC agendas to include all specialized transportation services in Brown County. The TCC members who were present agreed with this suggestion.

C. Runge agreed to change this item on future TCC agendas.

J. Tetzlaff is planning on working with MV staff this week to set up electronic vehicle arrival notifications. J. Tetzlaff is looking forward to having this extra service and views it as beneficial for CP staff and clients.

P. Finder-Stone asked if MV was meeting the performance measures/level of service expectations identified in its contract with Green Bay Metro.

C. Runge stated that MV appears to be consistently satisfying the terms of the contract as well as the paratransit regulations in the Americans with Disabilities Act (ADA).

L. Conard explained that the ADA allows a number of "late" trips. However, MV's performance consistently exceeds the threshold established by ADA. Reports are electronically forwarded to Metro staff each morning covering the previous day's trips to allow staff to have immediate review.

¹ MTM is the private transportation broker hired by the Wisconsin Department of Human Services to coordinate Non-Emergency Medical Transportation [NEMT] services for qualifying Medicaid and BadgerCare Plus clients.

² Discussion under this item is in regard to the paratransit program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.

³ Discussion under this item is in regard to the transportation program offered by Curative Connections as of July 1, 2015. Prior to this date, the service was provided by the Lakeland Chapter of the American Red Cross. The program offers demand-response transportation services to seniors and qualifying individuals with disabilities with use of a small-medium bus, van, or sedan.

5. Other matters.

The tentative meeting schedule for 2016 is as follows:

Monday, March 14, 2016
Monday, June 13, 2016
Monday, September 12, 2016
Monday, December 12, 2016

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

6. Adjourn.

C. Runge closed the meeting at 11:45 a.m.

**Letter of Approval Submitted to the ADRC Board of Directors
from the
Brown County Transportation Coordinating Committee**

TRANSPORTATION COORDINATING COMMITTEE

Brown County



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P.O. BOX 23000
GREEN BAY, WISCONSIN 54305-3000

PHONE (920) 448-0480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/planning

December 7, 2015

Devon Christianson, Director
Aging and Disability Resource Center of Brown County
300 South Adams Street
Green Bay, WI 54301

Dear Devon:

On December 7, 2015, the Brown County Transportation Coordinating Committee (TCC) approved the Aging and Disability Resource Center of Brown County's application for FY 2016 Section 85.21 funds.

In addition to being consistent with Brown County's current Coordinated Public Transit – Human Services Transportation Plan, this project will help the TCC's member agencies achieve their mission of providing affordable and convenient transportation services to seniors and people with disabilities in Brown County.

Please contact me at (920) 448-6480 with questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Cole Runge".

Cole Runge, Chairperson
Brown County Transportation Coordinating Committee

cc: Christel Giesen, ADRC Assistant Director
Mary Schlaulman, ADRC Information and Assistance Program Team Lead
Lisa Conard, Brown County Senior Transportation Planner